

BOARD OF COUNTY COMMISSIONERS, WASHOE COUNTY, NEVADA

TUESDAY 9:00 A.M. AUGUST 18, 1998

PRESENT:

Joanne Bond, Chairman
Mike Mouliot, Vice Chairman
Sue Camp, Commissioner
Jim Galloway, Commissioner
Jim Shaw, Commissioner

Betty J. Lewis, County Clerk
Katy Simon, County Manager
Madelyn Shipman, Legal Counsel

The Board met in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada. Following the pledge of allegiance to the flag of our Country, the Clerk called the roll and the Board conducted the following business:

98-817 AGENDA

In accordance with the Open Meeting Law, on motion by Commissioner Camp, seconded by Commissioner Mouliot, which motion duly carried, Chairman Bond ordered that the agenda for the August 18, 1998, meeting be approved with the following amendment: delete Item 6B, a resolution authorizing medium term financing for the purchase and installation of a modular office/classroom at the Washoe County Shooting Facility as noted in Bid No. 2092-98.

PUBLIC COMMENTS

There was no response to the call for public comments.

98-818 ACCEPTANCE OF DONATION - G.R.A.C.E. PROGRAM - JUVENILE SERVICES

Upon recommendation of Brian Mirch, Senior Administrative Analyst, on motion by Commissioner Shaw, seconded by Commissioner Camp, which motion duly carried, Chairman Bond ordered that a donation of \$6,275 from several area churches involved in the G.R.A.C.E. project be accepted with the Board's gratitude. It was further ordered that the following account changes be approved:

Increase:	12759D-5802	Donations	\$6,275.00
	12759D-7398	Misc. Expense	\$6,275.00

98-819 ACCEPTANCE OF DONATION - CASA FOUNDATION - DISTRICT COURT

Upon recommendation of Cathy Krolak, Court Administrator, on motion by Commissioner Shaw, seconded by Commissioner Camp, which motion duly carried, Chairman Bond ordered that a donation of \$20,000 from the CASA Foundation for continuing operation of the Supervised Visitation Exchange Program in FY 98/99 be accepted with the Board's gratitude. It was further ordered that the following account transactions be approved:

INCREASE		INCREASE	
ACCOUNT	AMOUNT	ACCOUNT	AMOUNT

001-121202D-5802	\$20,000.00	001-121202D-7103	\$16,000.00
		001-121202D-7620	1,000.00
		001-121202D-7362	3,000.00
TOTAL	\$20,000.00	TOTAL	\$20,000.00

98-820 TRAVEL EXPENSES BY NON-COUNTY EMPLOYEES - FINANCE

Upon recommendation of Gary Goelitz, Senior Administrative Analyst, on motion by Commissioner Shaw, seconded by Commissioner Camp, which motion duly carried, Chairman Bond ordered that travel expenses for non-County employees incurred as part of the proposal evaluation process for the 800 MHz radio system be approved.

98-821 UNBUDGETED CAPITAL OUTLAY - SHERIFF - MUG SHOT SYSTEM - COMPUTER EQUIPMENT

Upon recommendation of Brian Mirch, Senior Administrative Analyst, on motion by Commissioner Shaw, seconded by Commissioner Camp, which motion duly carried, Chairman Bond ordered that an unbudgeted capital outlay of \$44,800 for computer equipment in the Detention and Records Divisions of the Sheriff's Office be approved. It was further ordered that the following transfer from Contingency be approved:

Decrease:	1890-7328	Contingency	\$44,800.00
Increase:	1510-7820	Data Processing Hardware	\$44,800.00

98-822 UNBUDGETED CAPITAL OUTLAY - ASSESSOR - LASER PRINTER

Upon recommendation of Matt Beckstedt, Interim Management Information Systems Director, on motion by Commissioner Shaw, seconded by Commissioner Camp, which motion duly carried, Chairman Bond ordered that an unbudgeted capital outlay of \$5,434.00 for a Lexmark Optra S245n Laser printer which includes duplexing capability, expanded RAM, and flash memory module, for the Assessor's property system, be approved.

98-823 APPROVAL OF NEW FULL-TIME PERMANENT POSITION & APPROPRIATION TRANSFER - DISTRICT COURT

Upon recommendation of Cathy Krolak, Court Administrator, on motion by Commissioner Shaw, seconded by Commissioner Camp, which motion duly carried, Chairman Bond ordered that an additional full-time permanent position, Deputy Clerk I, for the Arbitration Program of the District Court be approved and that appropriations be transferred within the budget of the District Court as follows:

DECREASE		INCREASE	
ACCOUNT	AMOUNT	ACCOUNT	AMOUNT
001-121201-70021	\$31,726.00	001-12103-7001	\$23,890.00
		001-12103-7042	2,039.00
		001-12103-7048	5,450.00
		001-12103-7050	347.00
	\$31,726.00		\$31,726.00

98-824 CORRECTED DEED OF DEDICATION - WEST HIDDEN VALLEY DRIVE - HIDDEN VALLEY PROPERTIES, INC. - PUBLIC WORKS

Upon recommendation of James Gale, Senior Property Agent, through Dave Roundtree, Public Works Director, on motion by Commissioner Shaw, seconded by Commissioner Camp, which motion duly carried, it was ordered that the Corrected Deed of Dedication from Hidden

Valley Properties, Inc., concerning West Hidden Valley Drive, be approved and Chairman Bond be authorized to execute.

98-825 WATER RIGHTS DEED - JAMES A. & DARLENE D. PRUITT

Upon recommendation of John Collins, Manager, Utility Services Division, through Ed Schmidt, Director, Department of Water Resources, on motion by Commissioner Shaw, seconded by Commissioner Camp, which motion duly carried, it was ordered that the following actions be taken regarding dedication of water rights in support of James and Darlene Pruitt's parcel map creating three new parcels within the Warm Springs Hydrographic Basin, currently a part of APN 077-350-10:

1. The Water Rights Deed for 7.5 acre feet of water rights from a portion of Permit 56929 between James A. and Darlene D. Pruitt, as Grantor, and Washoe County, as Grantee, be approved and Chairman Bond be authorized to execute; and
2. The Utility Services Division Manager be directed to record the Water Rights Deed with the County Recorder.

98-826 WATER RIGHTS DEED - W. R. ROGGENBIHL

Upon recommendation of John Collins, Manager, Utility Services Division, through Ed Schmidt, Director, Department of Water Resources, on motion by Commissioner Shaw, seconded by Commissioner Camp, which motion duly carried, it was ordered that the following actions be taken regarding dedication of water rights on behalf of Hawco Investment and Development Company, Inc., in support of future development:

1. The Water Rights Deed for 5.76 acre feet of surface water rights from a portion of Claim 474/475, as further changed by Application 63006, between W. R. Roggenbuhl, as Grantor, and Washoe County, as Grantee, be approved and Chairman Bond be authorized to execute; and
2. The Utility Services Division Manager be directed to record the Water Rights Deed with the County Recorder.

98-827 WATER RIGHTS DEED - THE TROSI FAMILY TRUST

Upon recommendation of John Collins, Manager, Utility Services Division, through Ed Schmidt, Director, Department of Water Resources, on motion by Commissioner Shaw, seconded by Commissioner Camp, which motion duly carried, it was ordered that the following actions be taken regarding dedication of water rights in support of water service to Mrs. Troisi's residence located within the South Truckee Meadows General Improvement District, APN 049-251-18:

1. The Water Rights Deed for 3.36 acre feet of water rights from a portion of Permit 25767, Certificate 7666, between The Troisi Family Trust, as Grantor, and Washoe County, as Grantee, be approved and Chairman Bond be authorized to execute; and
2. The Utility Services Division Manager be directed to record the Water Rights Deed with the County Recorder.

98-828 WATER RIGHTS DEED - THOMAS L. BELAUSTEGUI - WATER SALE AGREEMENT - SIERRA PACIFIC POWER COMPANY

Upon recommendation of John Collins, Manager, Utility Services Division, through Ed Schmidt, Director, Department of Water Resources, on motion by Commissioner Shaw, seconded by Commissioner Camp, which motion duly carried, it was ordered that the following actions be taken regarding dedication of water rights in support of Thomas L. Belaustegui's parcel map, APN 009-120-18:

1. The Water Rights Deed between Thomas L. Belaustegui, as Grantor, and Washoe County as Grantee, for 1.82 acre feet of water rights, being a portion of Claim 83, as changed by application 63887, be approved and Chairman Bond be authorized to execute; and
2. The Water Sale Agreement between Sierra Pacific Power Company and Washoe County be approved and Chairman Bond be authorized to execute; and

3. The Utility Services Division Manager be directed to record the Water Rights Deed and Water Sale Agreement with the County Recorder.

98-829 WATER RIGHTS DEED - COLLEEN DAUGHERTY - WATER SALE AGREEMENT - SIERRA PACIFIC POWER COMPANY

Upon recommendation of John Collins, Manager, Utility Services Division, through Ed Schmidt, Director, Department of Water Resources, on motion by Commissioner Shaw, seconded by Commissioner Camp, which motion duly carried, it was ordered that the following actions be taken regarding dedication of water rights in support of Espresso Junction on Golden Valley Road, APN 082-290-32:

1. The Water Rights Deed between Colleen Daugherty, as Grantor, and Washoe County as Grantee, for 1.00 acre feet of water rights, being a portion of Claim 83, as changed by application 63887, be approved and Chairman Bond be authorized to execute; and
2. The Water Sale Agreement between Sierra Pacific Power Company and Washoe County be approved and Chairman Bond be authorized to execute; and
3. The Utility Services Division Manager be directed to record the Water Rights Deed and Water Sale Agreement with the County Recorder.

98-830 CERTIFICATE OF APPRECIATION - JUDI BAILEY

On motion by Commissioner Shaw, seconded by Commissioner Camp, which motion duly carried, it was ordered that the following Resolution of Appreciation be adopted and duly executed:

RESOLUTION OF APPRECIATION

WHEREAS, JUDI BAILEY began her employment with Washoe County on August 24, 1970; and

WHEREAS, JUDI BAILEY was appointed Chief Deputy County Clerk on October 6, 1977; and

WHEREAS, JUDI BAILEY was elected on January 1, 1981 and was reelected every term thereafter until this date; and

WHEREAS, JUDI BAILEY has faithfully performed her duties as a Washoe County employee for 27 years and as Washoe County Clerk for the past 19 years.

NOW, THEREFORE, BE IT RESOLVED that the Board of Washoe County Commissioners extends its sincere appreciation to JUDI BAILEY for her service to Washoe County and her constituents; and

BE IT FURTHER RESOLVED THAT THE BOARD OF COUNTY COMMISSIONERS on behalf of the citizens of Washoe County and the Board of County Commissioners wish to convey to JUDI BAILEY by way of this Resolution our best wishes on her recent retirement.

98-831 AWARD OF BID - INTERNAL AUDIT SERVICES - RFP NO. 2096-99 - MANAGER

This was the time to consider acceptance of proposal, Notice to Proposers for receipt of sealed proposals having been published in the Reno Gazette-Journal on July 27, 1998, for internal audit services for the Manager's Office. Proof was made that due and legal Notice had been given.

Proposals, copies of which were placed on file with the Clerk, were received from the following vendors:

- Kohn Colodny LLP
- Kafoury-Armstrong and Company

Barnard Vogler & Co., Caporicci & Larson, Cupit Mulligan Ogden, Deloitte & Touche, Ernst & Young, LLP, and Pangborn & Co., Ltd., failed to respond to the request for proposals.

Upon recommendation of John Balentine, Purchasing and Contracts Administrator, on motion by Commissioner Camp, seconded by Commissioner Mouliot, which motion duly carried, Chairman Bond ordered that the proposal submitted by Kohn Colodny, LLP, in response to RFP No. 2096-99 for internal audit services on behalf of the Washoe County Manager's Office be accepted. It was noted that internal audit services shall be provided on an as-needed basis per the direction of the County Manager and/or the Washoe County Board of Commissioners; and that approximately \$35,000 has been allocated for internal control audits.

It was further ordered that John Sherman be authorized as Contract Administrator to execute a purchase order not to exceed one year with Kohn Colodny, LLP, based on the Request for Proposals and their response to it.

98-832 AWARD OF BID - COLLECTION, STORAGE, HANDLING AND SALE OF PERSONAL PROPERTY - BID NO. 2083-98 - DISTRICT ATTORNEY

This was the time to consider award of bid, Notice to Bidders for receipt of sealed bids having been published in the Reno Gazette-Journal on May 5, 1998, for the collection, storage, handling and sale of personal property on behalf of the Washoe County District Attorney. Proof was made that due and legal Notice had been given.

Only one bid was received from Anchor Auctions, a copy of which was placed on file with the Clerk. Lightning Auctions, Ritchie Brothers Auctioneers and TNT Auctions failed to respond to the invitation to bid.

Commissioner Mouliot expressed concerns regarding awarding this bid stating that it is a useless contract; that the County is losing money because of the storage fees; and that the 40 percent rate is absurd. Leslie Admirand, Deputy District Attorney, stated that there are no storage fees on the forfeiture items, unless they are returned to the owners, and that she believes the County is making money. Commissioner Galloway noted that the standard auction commission is 10 percent and suggested that the County should check into getting its own auctioneer.

Commissioner Mouliot stated that approximately 50 percent of the cars that are seized are returned to the owners; that the process to determine that can take months; and that the County would have to pay storage on those vehicles. He further stated that these items should be stored in secure County facilities, or in the alternative, in a commercial storage yard and then sold in the same manner the County surplus property is sold.

Following further discussion, on motion by Commissioner Shaw, seconded by Commissioner Galloway, which motion duly carried, Chairman Bond ordered that Bid No. 2083-98 on behalf of the Washoe County District Attorney be continued and that staff be directed to work with Commissioner Mouliot to fully investigate all options to determine the most cost effective method for the collection, storage, handling and sale of personal property.

98-833 AWARD OF BID - POLICE MOTORCYCLES - BID NO. 2098-99 - SHERIFF

This was the time to consider award of bid, Notice to Bidders for receipt of sealed bids having been published in the Reno Gazette-Journal on July 3, 1998, for police motorcycles for the Sheriff's Office. Proof was made that due and legal Notice had been given.

Only one bidder responded, Harley-Davidson of Reno, Inc., and a copy of the bid was placed on file with the Clerk. Kawasaki of Reno failed to respond to the invitation to bid.

Upon recommendation of John Balentine, Purchasing and Contracts Administrator, on motion by Commissioner Camp, seconded by Commissioner Mouliot, which motion duly carried, Chairman Bond ordered that Bid No. 2098-99 for the purchase of seven new police motorcycles for the Sheriff's Office be awarded to Harley-Davidson of Reno in the amount of \$104,860.00. It was further ordered that the Purchasing and Contracts Administrator be authorized to enter into a total cost agreement with Harley-Davidson of Reno that will allow the County to sell the motorcycles back to the dealer at the end of 3 years for the guaranteed buy-back amount of \$68,025.00, which will result in a total net cost to the County of \$36,785.00.

98-834 AWARD OF BID - BITUMINOUS PLANT MIX/CONCRETE ASPHALT - BID NO. 2099-99 - ROADS DIVISION

This was the time to consider award of bid, Notice to Bidders for receipt of sealed bids having been published in the Reno

Gazette-Journal on July 21, 1998, for bituminous plant mix/concrete asphalt for use by the Roads Division of the Public Works Department in joinder with the City of Reno. Proof was made that due and legal Notice had been given.

Only one bid was received, that being from Granite Construction Company, a copy of which was placed on file with the Clerk. AA Reno Company, Ace Asphalt Paving, Inc., Action Paving, Inc., Advanced Companies, Inc., Allen Paving Co., Inc., Asphalt Protectors, C B Concrete Co., Inc., Nevada Hydrocarbon Inc., Sierra Nevada Construction, Inc., Sierra Stripers & Asphalt Paving, and Watson Asphalt Co. failed to respond to the invitation to bid.

Upon recommendation of John Balentine, Purchasing and Contracts Administrator, who was present and responded to questions of the Board, on motion by Commissioner Camp, seconded by Commissioner Shaw, which motion duly carried, Chairman Bond ordered that Bid No. 2099-99 for bituminous plant mix/concrete asphalt for use by the Roads Division of the Public Works Department and the City of Reno be awarded to the only responsive bidder, Granite Construction Company, and as such shall be classified as Washoe County's primary supplier, as follows:

Bid Items	Cost	
#1- 3/4" Type II	\$23.50/per ton	picked up at bidders yard
#1A	\$27.90/per ton	delivered Reno area (38T min load)
#1B	\$38.05/per ton	delivered Gerlach area (38T min)
#2- 3/8" Type III	\$23.95/per ton	picked up at bidders yard
#2A	\$28.35/per ton	delivered Reno area (38T min load)
#2B	\$38.50/per ton	delivered Gerlach area (38T min)
#3- 1/2" Type III	\$23.95/per ton	picked up at bidders yard
#3A	\$28.35/per ton	delivered Reno area (38T min load)
#3B	\$38.50/per ton	delivered Gerlach area (38T min)
#4- PREMIX	\$26.95/per ton	picked up at bidders yard
#4A	\$31.35/per ton	delivered Reno area (38T min load)
#4B	\$41.50/per ton	delivered Gerlach area (38T min)
#5- #4 FINES	\$26.25/per ton	picked up at bidders yard
#5A	\$30.65/per ton	delivered Reno area (38T min load)
#5B	\$40.80/per ton	delivered Gerlach area (38T min)
#6- Type II (3/4)Cold Mix	\$28.00/per ton	picked up at bidders yard
#6A	\$32.40/per ton	delivered Reno area (38T min load)
#6B	\$42.55/per ton	delivered Gerlach area (38T min)

Exceptions for Weekends and Holidays ADD \$2.00/per ton

Exceptions for Commercial Lime Filler ADD \$2.00/per ton

It was further ordered that Bid Items 1C, 2C, 3C, 4C, 5C, and 6C be rejected as Granite has stated that Washoe County received the best price that is available and there are no additional discounts available; and that, because only one bid was received, the Purchasing and Contracts Administrator be allowed the latitude to buy the above mentioned material on the open market, if the above material is not available from Granite Construction at any time during the period of this bid award.

It was noted that this award shall be for approximately two years, August 1, 1998 to July 31, 2000, with the provision for a 1-year extension; that this, as a road maintenance item, will be purchased on an as-needed basis during the term of the agreement; and that the estimated annual value is \$100,000.00

This was the time to consider award of bid, Notice to Bidders for receipt of sealed bids having been published in the Reno Gazette-Journal on July 20, 1998, for Health Department Clinic Unit Remodel on behalf of the Washoe County District Health Department. Proof was made that due and legal Notice had been given.

Bids, copies of which were placed on file with the Clerk, were received from the following vendors:

Crom Construction
PCM Construction, Inc.
RCM Construction
F. Evans Construction, Inc.
Reno Construction
Gill Construction

Upon recommendation of John Balentine, Purchasing and Contracts Administrator, on motion by Commissioner Galloway, seconded by Commissioner Camp, which motion duly carried, Chairman Bond ordered that Bid No. 2101-99 for Health Department Clinic Unit Remodel on behalf of the Washoe County District Health Department be awarded to the lowest responsive and responsible bidder, Crom Construction, in the net amount of \$76,182.90. It was further ordered that the Purchasing and Contracts Administrator be authorized to execute an agreement for the work with Crom Construction pursuant to the terms and conditions of the bid as awarded.

98-836 ABANDONMENT CASE NO. AB5-6-98 - MT. BROOK STATION COOPERATIVE APARTMENT HOUSING - APN 132-240-15

9:30 a.m. This was the time set in a Notice of Public Hearing mailed to affected property owners by certified mail on August 6, 1998, and published in the Reno Gazette-Journal on August 7, 1998, to consider the recommendation of the Washoe County Planning Commission to approve, with conditions, Abandonment Case No. AB5-6-98, a request by Mt. Brook Station Cooperative Apartment Housing to abandon utility easements traversing the center of the Mt. Brook Station apartment complex and a utility easement shown as parcel C between Lots 3 and 4 in preparation for the recordation of a final map to convert the cooperative apartments into condominiums. New utility easements shall be created as replacements. The project is situated on a total 3.356 acre parcel and is located at 872 Tanager Street and designated General Commercial within the Incline Village Commercial Community Plan and in the Tahoe Area Plan. The property is located in a portion of Section 15, T16N, R18E, MDM, Washoe County, Nevada. Proof was made that due and legal Notice had been given.

Dean Diederich, Department of Community Development, provided background information and answered questions of the Board.

Chairman Bond opened the public hearing by calling on anyone wishing to speak regarding this abandonment. There being no response, the hearing was closed.

It being the consensus of the Board that NRS 278.840 is being complied with and that the abandonment of the utility easements described in the aforesaid Notice appears to be in the best interest of the public and that no person would be materially injured thereby, on motion by Commissioner Galloway, seconded by Commissioner Camp, which motion duly carried, Chairman Bond ordered that Abandonment Case No. AB5-6-98 be approved subject to the following conditions:

1. Prior to the recordation of the Resolution and Order of Abandonment, the applicant shall submit legal descriptions to the County Engineer for review and approval. The legal descriptions shall be prepared by a registered professional and shall be for the area of abandonment.
2. Retention of all public utility easements or relocation of all public utility easements to the satisfaction of and at no expense to Washoe County or the existing public utilities which originally accepted and approved said easements as well as any other public utilities now in existence which currently utilize said easements. Said relocations shall be evidenced by the recordation of properly executed documents reflecting the grant of the new easements to said public utilities and the

relinquishment by said public utilities of their former easements.

3. The applicant shall comply with all conditions necessary to effect the Resolution and Order of Abandonment within two years from the date of the action by the Board of County Commissioners or this conditional abandonment will be null and void.

4. The applicant shall complete an abandonment process with Incline Village General Improvement District for the easement described within Document No. 101066.

98-837 ABANDONMENT CASE NO. AB5-7-98 - DARLENE LECKIE (APN: 85-043-65 through 69)

9:30 a.m. This was the time set in a Notice of Public Hearing mailed by certified mail to affected property owners on August 6, 1998, and published in the Reno Gazette-Journal on August 7, 1998, to consider the recommendation of the Washoe County Planning Commission to approve, with conditions, Abandonment Case No. AB5-7-98 for Darlene Leckie to abandon a total of 2,809 square feet of La Crisha Court to increase the usable lot area of five contiguous parcels immediately to the east of Sun Valley Boulevard. The parcels are designated High Density Suburban (HDS) within the Sun Valley Area Plan and situated in a portion of Section 19, T20N, R20E, MDM, Washoe County, Nevada.

Mike Boster, Department of Community Development, provided background information and answered questions of the Board.

Chairman Bond opened the public hearing by calling on anyone wishing to speak regarding this abandonment.

George Georgeson, CSA Engineers, Inc., representing applicant, stated that they are in agreement with the proposed conditions, but requested a clarification on Condition No. 4 concerning the requirement by the Truckee Meadows Fire Protection District of a proper easement replacement on the south side of the property. Mr. Boster explained that Fire Marshal Roy Slate wants to ensure that fire apparatus has enough room to turn around in the area and stated that Mr. Slate has indicated that he is amenable to meeting with the applicant. Chairman Bond asked why that hasn't already been done.

Following further discussion, on motion by Commissioner Galloway, seconded by Commissioner Camp, which motion duly carried, Chairman Bond ordered that the public hearing concerning Abandonment Case No. AB5-7-98 be continued to the September 8, 1998, meeting in order to allow the applicant an opportunity to talk to the Truckee Meadows Fire Protection District regarding their concerns.

98-838 AGREEMENT - AMERITECH LIBRARY SERVICES - COMPUTER SYSTEM - LIBRARY

Upon recommendation of Arnie Maurins, Systems Librarian, on motion by

Commissioner Shaw, seconded by Commissioner Camp, which motion duly carried, it

was ordered that a Purchase Agreement between Washoe County and Ameritech Library

Services, concerning procurement of a SUN 450 computer as replacement for and up-

grade of the Library's current system at a total cost of \$120,776 which will be financed

by a combination of Capital Improvement Project (CIP) funds and Library Services and

Construction Act (LSCA) grant money, be approved and Chairman Bond be authorized to

execute on behalf of Washoe County.

98-839 AMENDMENT TO AGREEMENT - CHOICES UNLIMITED -

DRUG/ALCOHOL REHABILITATION SERVICES - DISTRICT

Upon recommendation of Cathy Krolak, Court Administrator, on motion

by Commissioner Galloway, seconded by Commissioner Camp, which motion duly carried, it was ordered that an amendment to the Professional Services Agreement for Drug/Alcohol Rehabilitation Services between Washoe County (2nd Judicial District Court) and Choices, Unlimited, concerning extension of professional drug treatment services from July 1, 1998 to July 1, 1999, be approved and Chairman Bond be authorized to execute on behalf of Washoe County. It was noted that this amendment adjusts the client fee for clients accepted into Drug Court effective July 1, 1998, from \$1,200 plus the additional cost of drug tests to \$1,675 with no additional charges for drug testing; and that the term of the amendment is July 1, 1998 to July 1, 1999.

98-840 AGREEMENT - GREAT RENO BALLOON RACE - PARKS DEPARTMENT

Upon recommendation of Karen Mullen, Parks and Recreation Director, on motion by Commissioner Shaw, seconded by Commissioner Camp, which motion duly carried, it was ordered that an agreement between Washoe County and the Great Reno Balloon Race concerning the balloon race event to be held at Rancho San Rafael Park on September 9, 10, 11, 12, and 13, 1998, be approved and Chairman Bond be authorized to execute on behalf of Washoe County.

Later in the meeting, Marlene Olsen, Managing Director, and Ginnie Kersey, Executive Board Member, Great Reno Balloon Race, distributed a packet to the Commissioners concerning the GRBR, past, present and future and thanked the Board and the Parks Department for all the support.

98-841 REFUND OF TAXES - NEVADA AUTO DIAGNOSTICS

Pursuant to District Attorney Opinion No. 6366, on motion by Commissioner Galloway, seconded by Commissioner Camp, which motion duly carried, it was ordered that the following resolution be adopted and Chairman Bond be authorized to execute on behalf of Washoe County:

RESOLUTION -- Directing the County Treasurer to Refund Taxes

WHEREAS, the Board of Commissioners of Washoe County, pursuant to NRS 354.240 has the authority to direct the County Treasurer to refund to an applicant the amount of money paid into the County Treasury in excess of the amount legally payable; and

WHEREAS, Nevada Auto Diagnostics (Taxpayer) made application for the refund of 1997-1998 personal property taxes because the certificate of occupancy for Taxpayer's property, ID #2/102-991, was dated and issued well past the statutory personal property lien date; and

WHEREAS, Nevada Auto Diagnostics has overpaid taxes for fiscal year 1997-1998 in the amount of \$619.68; and

WHEREAS, it is the opinion of the Board of Commissioners of Washoe County that the applicant for a refund has just cause for making such application and that the granting of such refund would be equitable.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Washoe County as follows:

1. The Treasurer of Washoe County be and hereby is authorized and directed to refund to Nevada Auto Diagnostics a total of \$619.68, that amount being the taxes overpaid by Nevada Auto Diagnostics for the tax year 1997-1998 on ID #2/102-991.
2. The Treasurer of Washoe County is further directed to debit the account of each governmental entity who has shared in the excess of the taxes collected in error for their pro rata share of the refund.

98-842 CORRECTION OF CLERICAL ERRORS - 1998/99 SECURED TAX ROLL

Upon recommendation of Jean Tacchino, Assistant Chief Deputy Assessor, on motion by Commissioner Galloway, seconded by Commissioner Camp, which motion duly carried, it was ordered that the following Roll Change Requests, correcting clerical errors

on tax bills already mailed, be approved for the reasons stated thereon and mailed to the affected property owners, a copy of which has been placed on file with the Clerk. It was further ordered that the Order on each roll change directing the Treasurer to correct the error be approved and Chairman Bond be authorized to execute on behalf of the Commission.

RCR No.	NAME	APN
109	Anne L. Cantlon, Tr.	050-520-37
122	Remsa	012-319-21

98-843 CORRECTION OF FACTUAL ERRORS - 1998-99 SECURED TAX ROLL

Upon recommendation of Jean Tacchino, Assistant Chief Deputy Assessor, on motion by Commissioner Galloway, seconded by Commissioner Camp, which motion duly carried, it was ordered that the following Roll Change Requests, correcting factual errors on tax bills already mailed, be approved for the reasons stated thereon and mailed to the affected property owners, a copy of which has been placed on file with the Clerk. It was further ordered that the Order on each roll change directing the Treasurer to correct the error be approved and Chairman Bond be authorized to execute on behalf of the Commission.

RCR No.	NAME	APN
104	William H. Myers, Jr.	001-052-49
105	SDA, Inc.	007-274-30
106	Florence M. Benadom, Tr.	010-452-29
107	Maxine Gillogly	016-380-17
108	John & Barbara La Marr	016-588-10
110	John E. Lewis, et al, Tr.	055-391-01
111	Michael L. & Geraldean M. Christopher	071-320-12
112	Northwest Nevada Water Resources, Ltd. Ptsp.	074-040-05
113	C.P. Bartl, Tr.	076-281-28
114	Silverado 140 LP	522-444-12
115	Harry M. Shepherd, et al.	085-203-53
116	Hans F. Bohner, et al., Tr	160-260-19
117	Caughlin Crafted Homes	218-120-08
118	Juniper Trails Development Co.	218-120-10
119	Eleanor M. Hawkinson	001-340-17
120	Frank & Marjorie M. Modestini	012-112-24
121	Donald E. & Lorraine Kelley, et al.	081-150-17

98-844 DISTRICT HEALTH DEPARTMENT - FY98/99 SPENDING REDUCTION PLAN

Chairman Bond noted that there was considerable discussion on this item at the Caucus meeting.

Upon recommendation of James Begbie, Acting District Health Officer, on motion by Commissioner Galloway, seconded by Commissioner Shaw, which motion duly carried, Chairman Bond ordered that the Fiscal Year 98/99 Spending Reduction Plan submitted by the District Health Department and placed on file with the County Clerk be accepted, and that a pooled position for a seasonal Public Service Intern position(s) for the Vector Control Program be created using vacancy savings.

98-845 DEMOGRAPHIC PROGRAM - CENSUS 2000 - DEPARTMENT OF COMMUNITY DEVELOPMENT & REGISTRAR OF VOTERS

Katy Simon, County Manager, explained that staff is suggesting the pursuit of an agreement, which would be brought back to the Board for final approval, for consulting services and retention of a consultant as project manager to assist staff in implementing a demographic program for the County, to provide a work plan and/or project management of the redistricting efforts and for Census 2000, and to provide staff training so that in the future the County will have the in-house expertise to perform these tasks.

Commissioner Galloway asked if the funds would come out of the Contingency account. Ms. Simon stated that it has not yet been determined whether any carry-over funds might be available, but if not, contingency funds would be used.

Commissioner Galloway also expressed his desire that when selecting a consultant, staff place emphasis on the ability to teach and educate County staff as a primary qualification.

On motion by Commissioner Camp, seconded by Commissioner Galloway, which motion duly carried, Chairman Bond ordered that the Interim Community Development Director be directed to implement a demographic program for the County to support the requirements for Census 2000 and redistricting of commission districts by the Registrar of Voters; and that staff be directed to draft a consulting agreement and work plan to implement Alternative 4, Consultant as Project Manager, as outlined in the Agenda memorandum dated August 7, 1998, and placed on file with the Clerk.

98-846 AMENDMENT TO PARKS DISTRICT 4B MASTER PLAN - SKATE PARK AT INCLINE PARK - AUTHORIZATION TO USE PARK CONSTRUCTION TAX DISTRICT 4B FUNDS - PARKS

Chairman Bond noted that she has several letters and telephone messages voicing both support for and opposition to the proposed skate park in Incline Village and the use of 4B funds for same, which she then placed on file with the Clerk.

Karen Mullen, Parks and Recreation Director, provided background information and stated that, pursuant to Commissioner Shaw's request at Caucus, she did contact the Washoe County School District regarding whether they had any concerns with the skate park being located adjacent to the Incline Middle School; and that representatives from the School District are in attendance. Ms. Mullen also stated that the Park Commission has recommended approval of this request and that they do tend to look to the Incline Village General Improvement District Board and the IVGID Parks and Recreation Department for direction as to how the funding is spent in their area.

Doug Doolittle, IVGID Director of Parks and Recreation, displayed a map and explained in detail the specifics of the proposed skate park. He stated that he also contacted the Principal of the Incline Middle School; that they walked the site this morning; and that the Principal would like to see a safe environment for the skate boarders rather than having them in all the parking lots. He then answered questions of the Board regarding parking and the number of other IVGID and Parks Commission meetings that have been held concerning the skate park advising that one of the five IVGID Board members is against this particular plan. Mr. Doolittle stated that this park will be open to the public and discussed the skate board parks located in Carson City and South Lake Tahoe.

James Nakada, Chairman, Incline Village General Improvement District, stated that this project has been discussed 13 times in public forums and that it is their recommendation that the project be approved and the use of 4B funds for the project be authorized.

The following Incline area residents spoke in support of the proposed skate board park stressing the importance of providing a safe place for the children to skate rather than skating in parking lots and on the streets as they are now:

- Michael Hume
- Jack Cook
- Ben Rice, one of the skate boarders who was present
- Frank and Judy Spees
- Kim Young

John and Virginia O'Connor spoke in opposition to the proposed plan, specifically the location and the cost of the project. Norman Rosensteel, representing the Point Homeowners Association at 933 Northwood Blvd., stated that their property is directly above the

proposed skate board park and they are concerned about additional traffic and increased waste problems that may be generated.

Commissioner Shaw asked about the \$238,000 cost of the project. Ms. Mullen advised that there are some fundraisers planned and any money that is raised would be deducted from the cost of the project. She further stated that the recommendation is to authorize the use of the 4B funds in the "not-to-exceed" amount of \$238,000. In response to Commissioner Camp, Ms. Mullen stated that some of the other parks discussed were built with a lot of volunteer work and that construction costs at Incline are higher.

Commissioner Galloway noted that the primary body of jurisdiction for the project is the Incline Village General Improvement District; that that body has held many public meetings; that they will still have to seek TRPA approval for their plan; and that there is always a tendency for the opponents to try to keep going to different levels or boards. He further stated that the County should be looking for something blatant in scrutinizing this project, something that would be a danger to public safety, or something totally beyond the scope of the project; and that he does not see any of that.

Having made the findings that subject amendment is an appropriate amendment to the plan and that the placement of the facilities is appropriate, on motion by Commissioner Galloway, seconded by Commissioner Camp, which motion duly carried, Chairman Bond ordered that the Parks District 4B Master Plan be amended to include a skate park at Incline Park.

On motion by Commissioner Galloway, seconded by Commissioner Camp, which motion duly carried, Chairman Bond ordered that the use of Park Construction Tax District 4B funds in the amount of \$238,000 be authorized to construct the skate park.

98-847 REQUEST TO EXCLUDE PYRAMID LAKE INDIAN RESERVATION FROM ELECTRIC SERVICE FRANCHISE AREA

Madelyn Shipman, Assistant District Attorney, briefed the Board concerning the request from the Pyramid Lake Paiute Tribal Council that reservation land be excluded from Washoe County's electric service franchise area retroactive to July 1, 1998, provided copies of agreements that would require amendments if the Board approves the request, and stated that the franchise fee, which goes directly to the Washoe County School District, is approximately 2 percent, and the homes that would be affected would amount to less than \$2,000 per year.

Steve Williams, Washoe County School District, advised that he does not think the reservation area is included in the funds the school district gets from this franchise fee, and if that is the case, this would have no impact on them. Ms. Shipman stated that if Sierra Pacific Power Company has made its own decision to exclude the reservation, the agreements would still need to be amended. Tom Ciesynski, Chief Accountant for the WCSD, stated that it is his understanding that both Sierra Pacific and Southwest Gas have separate arrangements with the Tribe, and that the school district will not be losing any fees as they currently do not receive funds from the reservation.

The Board concurred that more research is needed on this request and on motion by Commissioner Mouliot, seconded by Commissioner Shaw, which motion duly carried, Chairman Bond ordered that the request by the Pyramid Lake Paiute Tribal Council to exclude the Pyramid Lake Indian Reservation from Washoe County's electric service franchise fee area be continued to September 8, 1998, and that staff work with the Tribe, the school district and Sierra Pacific Power Company on this matter.

98-848 DISCUSSION - DRAFT INTERLOCAL AGREEMENTS - CITY OF RENO - REGIONAL AND NEIGHBORHOOD PARKS ANNEXATION ISSUES

Karen Mullen, Parks and Recreation Director, updated the Board concerning the status of agreements with the City of Reno regarding various County parks that will be affected by Reno's annexation program, stating that she has had an opportunity to visit with Assistant City Manager Ralph Jaeck; that, on first review, they are basically in agreement with the draft proposed for the regional parks and special use facilities; and that their only exception to that was for facilities such as Rosewood Lakes, which is owned by the City of Reno and they felt that if it is owned by Reno, Reno should govern it and maintain it. She further advised that as far as open space and trails, additional work is needed in that area to determine exactly what is out there and who owns it. Commissioner Galloway expressed his concerns about trails, or portions thereof, that have been abandoned, such as Pioneer Trail, and his desire that that doesn't happen in the future.

Katy Simon, County Manager, suggested that exhibits be prepared for each agreement that clearly identify which properties are covered by which agreement.

Ms. Mullen agreed stating that staff needs to get together with City of Reno staff and get out the map books and really look at everything.

Commissioner Galloway stated that he is having a real problem trying to figure out why the County would ever turn something like Rancho San Rafael over to the City. Chairman Bond stated that she sees this whole issue as an attempt to clarify the situation and possibly come to a resolution that will protect the County from annexations into the City.

Commissioner Mouliot stated that he will acknowledge that the City of Reno is doing much better than they were a few years ago on maintaining the parks, but he wants assurances that they will continue to do so and will not let any parks "die" because they need the funds elsewhere. Commissioner Shaw agreed citing the situation at Paradise Park. Ms. Mullen stated that they have discussed setting up some interagency standards for maintenance.

The Board directed that staff continue working with the City of Reno on these agreements.

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COMMUNICATIONS AND REPORTS

98-849 COMMUNICATIONS

- A. From the Dept. of Water Resources, Notices of Completion on Lemmon Valley Water & Sewer System Improvements Contracts A and B.
- B. From the Nevada Dept. of Transportation, special provisions, proposal and bond on (1) Contract No. 2875, the Truckee River Bicycle Pedestrian Path Phase 1, along the Truckee River from Aspen Glen to Fenno Way in Reno, Accurate Drilling & Sawing, Contractor [Forwarded to Public Works on July 24, 1998], (2) Contract No. 2864, Signal Coordination and Communication System in the Truckee Meadows Area, Harker & Harker , Inc., Contractor [Forwarded to Public Works on July 14, 1998], and (3) Contract No. 2885, Tahoe Boulevard from the west end of Northwood to the east end of Northwood Blvd., Granite Construction, Contractor, [Forwarded to Public Works on August 6, 1998].
- C. Notice of reappointment of Jim Arden, P.E. as Supervisor to represent Washoe & Storey Conservation District.
- D. Resolution and Order of Abandonment on AB5-7-98 for Albert Guerra, Jr., granted on May 7, 1997 [97-824], including two Grants of Easement, all three documents executed by BCC Chairman Joanne Bond on August 4, 1998..
- E. Notice of annexation petition received by the City of Sparks from Thomas & Patricia Hopson of 1.11 acres of land, located at the northeast corner of Queen Way and Pyramid Highway into the City and accompanying Bill 2156 set for a public hearing by the City Council on August 10, 1998.

98-850 DOCUMENTS, REPORTS, AND REGULATIONS

(Filed in Miscellaneous File)

- A. Nevada State Water Plan, June 1998 (Initial Release)
- B. District Board of Health Regulations Governing Solid Waste Management (filed July 31, 1998)
- C. District Board of Health Regulations Governing Well Construction (filed July 31, 1998)
- D. Ad Valorem Tax Rates for Nevada Local Governments 1998/1999

98-851 REPORTS - MONTHLY (JUNE 1998)

- A. Animal Control
- B. County Clerk
- C. Court Clerk
- D. Treasurer

98-852 REPORTS - QUARTERLY - 1997/98

- A. County Clerk/Court Clerk, Apr-May-Jun, 1998
- B. J.P. Incline Village, Apr-May-Jun, 1998
- C. J.P. of Verdi, Apr-May-Jun, 1998
- D. J.P. of Sparks, Apr-May-Jun, 1998
- E. Constable of Reno, Apr-May-Jun, 1998
- F. Constable of Sparks, Apr-May-Jun, 1998
- G. Grand View Terrace, Apr-May-Jun, 1998
- H. Gerlach General Improvement District, Apr-May-Jun, 1998

98-853 REPORT - ANNUAL - FY 1997/98

- A. Animal Control

There being no further business to come before the Board, the meeting adjourned at 11:05 a.m.

JOANNE BOND, Chairman
Washoe County Commission

ATTEST: BETTY J. LEWIS, County Clerk